

INTERNATIONAL TABLE TENNIS FEDERATION

PARA TABLE TENNIS DIVISION



SITE INSPECTION

Name of Tournament	2014 Asian Para Games
Ranking Factor requested	Fa20
Name of the National Association	Korean Table Tennis Association with the Korean Table Tennis Association of Disabled and the Asian Paralympic Committee
Chairperson of the Organizing Committee	Billy Lee, Sports Director: APC Asian Para Games Organising Committee Lee Il Gyu: Executive Manager, KTTAD
Dates of Play	APG 18-24 October 2014
Name of Site Inspection Delegate	Alison Burchell
Report submitted to ITTF	22 March 2014

Situation	<p>Weather: at this time of year is expected to vary between 20°C during the day and 5°C at night. Cloudy days are usual with some rain and some breezes.</p> <p>History: dates back to the New Stone Age but its port led to much of its development. Incheon's name was established in 1413. It is now the 3rd largest city in Korea with about 2,9 million people living there. In 2003, Incheon was designated a free economic zone, Korea's first, which has led to significant industrial development. It has also been declared an "English city" promoting the use of English since 2007.</p>
Airport	<p>Number of airports: the Incheon airport is the main airport which serves Seoul.</p> <p>Accessibility: is good with this being the airport used for the 2010 ITTF PTT World Championships and will be used for the 2018 Paralympic Games.</p> <p>Distances: can be long depending on the gates used by the various airlines but the necessary support from the airport and airline staff is available.</p> <p>From the airport to the Village, it is about 40 minutes.</p>
Transport	<p>Airport – Village Schedules: will be determined by the APGOC according to arrival and departure schedules. Number of vehicles: will be provided to meet the needs of teams arriving and departing. Accessibility: will be a mixture of accessible and regular transport.</p> <p>Village – venue: generally about 15 to 25 minutes depending on traffic. The transport will stop outside the front entrance of the venue.</p> <p><i>Teams</i> Schedules: as required according to the schedule of play. Number of vehicles: as required for the number of teams and team officials to be transported. Accessibility: vehicles will be a mixture of accessible and regular transport.</p> <p><i>Officials</i> Schedules: as required according to the playing schedule. Number of vehicles: as required for the number of technical officials and time at which they need to be on duty. Accessibility: a mixture of accessible and regular transport. Separate transport will be provided on a shared basis for the TD, deputy TD and referee team.</p>

	<p><i>Emergency</i> Ambulance: accessible ambulances will be available on call.</p> <p><i>Other</i> Site seeing, costs: this will not be arranged by the APGOC.</p>
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<p>Accommodation</p>	<p>Teams and technical officials: will all be accommodated in the Village which was under construction at the time of the visit. The Village will be used by the Asian Games before the Asian Para Games.</p> <p>Number of rooms: as required.</p> <p>Accessibility: the required number of rooms will be accessible and allocated appropriately.</p> <div style="display: flex; justify-content: space-around;">   </div> <p>Village under construction</p> <div style="display: flex; justify-content: space-around;">   </div> <p>Village now Village opening: 13 to 26 October 2014 (14 days) The Village will be completed by June 2014</p>
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<p>Maximum number of players</p>	<p>As per the qualification guide published by the APC.</p>
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Meals	<p>Village: will be served in a communal dining room.</p> <p>Packed meals: will be available if ordered by teams from the Games Village.</p> <p>Water, beverages: will be available at the competition venue and in the Village dining area.</p> <p>Variety: will cater for all needs.</p> <p>Assistance to carry trays: will not be available.</p> <p>Meal times: 24 hour dining facility.</p> <p>Menu: Asian, Western, Korean, Halal cuisine</p>
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Sport Venue	<p>State University of New York, Korea is the venue to be used. The Korean Open, the annual ITTF World Tour Open, takes place here.</p> <p>Size: a large facility dedicated to sport, with a playing area of 65m x 35m.</p> <p>Accessibility: generally good with 2 wheelchair toilets in the venue.</p>
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Wheelchair accessible toilet



The competition hall – note the windows will be covered; seating available for wheelchairs and standing players and spectators.



Training area: while not ideal, it is possible to make it work. The venue proposed is down one floor and surrounds will be used to divide warm up courts along with the pillars. Improved lighting must be considered. Players will have to adjust to the low ceiling.



Training/warm up area



Lift between the competition, training areas and the underground parking – 2 or 3 wheelchairs possible

Gluing area: will be available either in the Village or just outside the venue.

Call room: a space will be available for this.

Classification: a room on the training area level is available and the glass panes will be covered with access to a training table for part of the classification process.

Meeting rooms: for the technical meeting, umpires' briefing will probably be held in competition venue

Classification seminar room: this is possible in the venue but the seminar will need to be confirmed and appropriate accreditation allocated to candidates to be able to get access to the seminar and training area.

Offices (TD, referees): available in the corridor behind the field of play.



Possible office space

Rest areas (umpires, players): a small area is available on the training floor for umpires and players will be able to rest in the spectator seating.

Change rooms: are available.

Wheelchair storage: a room can be made available if required.

Lighting: as the venue is used for the Korean Open, lighting for live streaming is acceptable.

Media facilities: can be made available as part of the overall Games

	facilities including a media centre. Layout: to be confirmed with the TDs, referee and APGOC.
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Doping control	Facilities (reception, tables and chairs, fridge, toilet facilities, sample division area) can be made available depending on whether the APC requires doping control to be done.
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Equipment	Equipment to be used
Floor	Tarraflex floor will be installed
Tables	
Competition + number	12 – Korean make
Warm up + number	Maximum 9
Training + number	Same as warm up
Balls	Champion
Lighting	900 lux
Classification	Medical bed, screens, desks and chairs will be provided with the glass walls covered in the training area with access to a table tennis table in the training area.
Physio	Physio beds: will not specifically be provided but players will have access to facilities in the Village.

Administration	Forms to be used for entries: will be coordinated through the NPC to the Asian Paralympic Committee and APGOC. PA: exists in the competition area. Production of results (photocopier): will be available. Pigeon holes: results will be displayed in the competition venue as well as be made available at the competition venue and Village.
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Medical First aid	Physio support: available in the Village. Medical/emergency services: available at the competition venue and Village. Doctor at the venue: will be available. Hospital: available via the polyclinic at the Village.
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Classification	Room size: about 5m x 10m  Floor non-slippery
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Technical officials	Technical officials from host: TD appointed, referee appointment in process, at least 21 umpires will be appointed by the KTTA of the required 42
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	<p>Referees: 2 deputy referees will be appointed</p> <p>Umpires: there should be an agreed number of umpires not from Korea appointed by the ITTF and APC.</p> <p>Computer operators: will be provided by the APGOC.</p> <p>Technical officials from ITTF: a deputy TD will be appointed, 2 classifiers and an agreed number of umpires not from the host country.</p>
Volunteers	<p>Ball boys and girls: will be available as required.</p> <p>Results: volunteers for this function will be available.</p>
Repair services	These will be available in the Village.
Ceremonies	<p>Opening: will be organised as part of the overall Games.</p> <p>Medal ceremonies: will be organised for the singles and team events.</p> <p>Medal design: will be done as part of the overall Games look and feel.</p> <p>Podium: will be appropriately accessible for up to 5 people per medal for the team event.</p> <p>Closing: will be organised as part of the overall Games.</p>
Visas	Where required, they will be issued or provided as part of the accreditation process.
Spectators	There are 1 261 seats available for spectators and 382 retractable seats although the retractable will not be used.
Media	<p>Public relations, TV, radio, newspapers, magazines, website, design of logos will be part of the overall APGOC planning.</p> <p>Internet connection: will be available in the competition venue.</p>
Stay	13 to 24 October 2014
Arrival days	13 October 2014
Classification	15 to 18 October 2014
Practice days	15 to 18 October 2014
Opening Ceremony	18 October 2014
Competition days	19 to 24 October 2014
Closing Ceremony	24 October 2014
Departure day	25 to 26 October 2014
Costs	These are usually covered by the Organising Committee.
Experience in organising events	<p>KTTA has a strong history in organising top quality table tennis events over the years including the 1988 Olympic Games when table tennis made its debut.</p> <p>KTTAD has organised the 2010 ITTF PTT World Championships, regional championships and various other events in recent years and also has a strong history in table tennis for persons with a disability.</p>
Organizing	Structure of the organising committee: is complex as this is a multi-

Committee	<p>sport Games under the auspices of the Asian Paralympic Committee.</p> <p>Link to the National Association: the TD is Vice-President of the KTTA and TD for the Asian Games.</p> <p>Link to the NPC: the KTTAD is part of the NPC.</p>
Budget	Included as part of the overall Games budget.
Support	All linked to the organisation of the Asian Para Games.
Entertainment	There will be some entertainment available in the Village.
Recommendations	<p>That:</p> <ol style="list-style-type: none"> 1. This be approved at Fa20 2. A deputy TD be appointed to support the TD who covers both the Asian and Asian Para Games as TD 3. Lighting be improved in the training area 4. 12 competition tables in courts for sitting and standing be assured