

INTERNATIONAL TABLE TENNIS FEDERATION

PARA TABLE TENNIS DIVISION



SITE INSPECTION

Name of Tournament _____	PTT USA Open
Ranking Factor requested _____	Factor 20
Name of the National Association _____	USA Table Tennis
Chairperson of the Organizing Committee _____	Linda Leaf
Dates of Play _____	29 June to 3 July 2011
Name of Site Inspection Delegate _____	Alison Burchell
Report submitted to ITTF _____	11 January 2011

<p>Situation</p>	<p><i>History:</i> Milwaukee is a mid-sized town with a population of about 1 million people in the metropolitan area. It was originally known for its brewing capabilities but is now known as the home of Harley-Davidson and a number of speciality cheeses. It borders Lake Michigan which also provides an entertainment focus.</p> <p>The last PTT tournament was held in 2007 in Chicago with about 120 players. The 2011 event is planned as a part of the annual national championships for players without a disability (at least 700). The PTT event will be preceded by a training camp using a local school/club as the venue.</p> <p><i>Weather:</i> the average temperature in summer is 24⁰C high and 13⁰C low in June and 27⁰C and 17⁰C in July.</p>
<p>Airport</p>	<p><i>Airport:</i> the Milwaukee airport is accessible. It is a 25 minute flight from Chicago O’Hare airport which is also about 1,5 to 2 hours drive. As the planes used between O’Hare and Milwaukee are small, some teams may prefer to hire transport from Chicago to Milwaukee and back.</p> <p>Access to the USA via Washington Dulles is time-consuming taking about 50 minutes to pass through passport control and at least another 30 minutes to re-check baggage and get through security again. If teams are to go through Dulles, connection times should be carefully considered.</p> <p><i>Railway station:</i> is about 5 minutes walk from the hotels.</p>
<p>Transport</p>	<p>Airport – hotel <i>Schedule:</i> this will vary with the arrival and departure schedule. <i>Number of vehicles:</i> will be hired according to need.</p> <p><i>Accessibility:</i> recently, a national event with 500 wheelchair users was held so accessible transport exists. Given that the USA has the Americans with Disabilities Act, accessibility is generally not a concern in relation to this event.</p> <p><i>Time:</i> the trip takes about 45 minutes to 1 hour in buses.</p> <p>Hotel - venue <i>Teams and officials:</i> not necessary as there is a walkway between the 2 hotels and the competition venue.</p> <p><i>Emergency:</i> an ambulance will be on call.</p> <p><i>Other:</i> tours are a possibility.</p>

Accommodation

Teams and Officials: 2 hotels are envisaged in the Hilton Milwaukee City Centre and Hyatt Hotels. Both are linked to the competition venue by walkways with the Hilton being the closer.

Hilton Hotel:

Type 1 room: an accessible room with shower (7)

Width of entrance door: 83cms

Width of bathroom door: 87cms

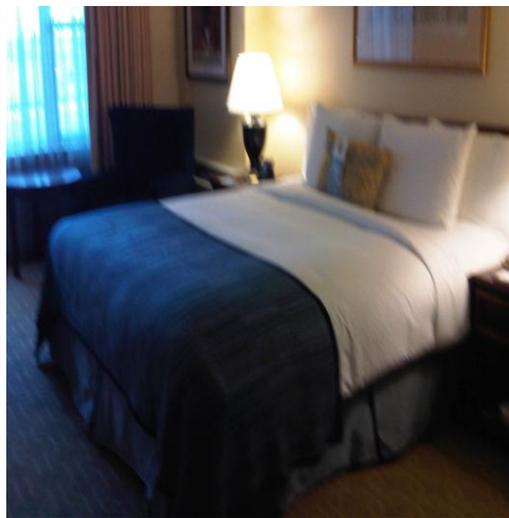
Grab rails, seat in shower installed in all rooms

Step or doors to shower: none – roll in showers

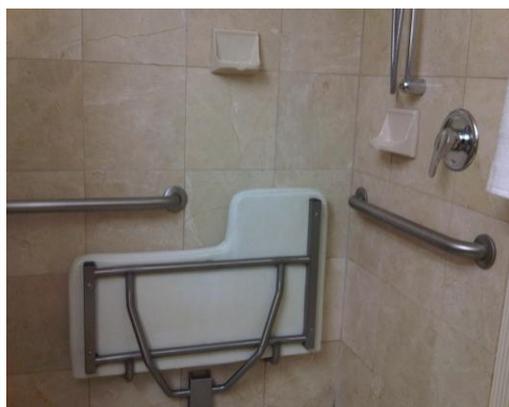
Bath or shower or combined: shower

Taps or levers: levers

Beds: all king size but rollaways can be installed to make the room double occupancy



Bed area



Shower and toilet facilities



Type 2 room: an accessible room with bath (17)

Width of entrance door: 88cms

Width of bathroom door: 87cms

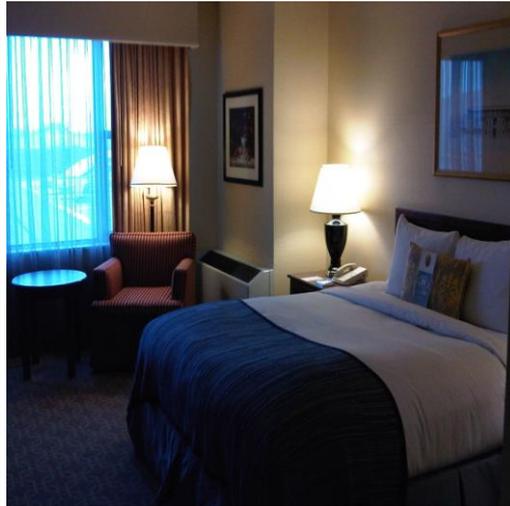
Grab rails installed

Bath or shower or combined: bath

Taps or levers: levers

Beds: all king size but rollaways can be installed to make the room double

occupancy



Type 1 bedroom



Bath



Number of rooms in total: 729 rooms of which 24 are accessible.

Change of linen: done as necessary but every 2 or 3 days likely.

Safes: none so the safety deposits in reception are available at no cost

TV: large flat screens in all rooms

Bar fridge: none but can be installed at a small cost

Air-conditioning: available in all rooms

Internet facilities: available in all rooms at a cost of US\$9,95 per day but free in the lobby

Electrical plugs: US style 3 pin



Social areas: available on the ground floor

Shop: a shopping centre is nearby; a Starbucks is in the same building (free internet access)

Bank: ATMs are in the reception area

Elevators: 6 (4 wheelchairs) are available in the original hotel and 2 (3 wheelchairs) in the newer part – both parts are connected by corridors

Hyatt Hotel:

Type 1 room: an accessible room - 3

Width of entrance door: 85cms

Width of bathroom door: 85cms

Grab rails, seat in shower installed in all rooms

Step or doors to shower: none – roll in

Bath or shower or combined: shower only

Taps or levers: levers

Beds: all king size but rollaways can be installed to make the room double occupancy



Type 1 room



Type 2 room: an accessible room with bath - 7

Width of entrance door: 84cms

Width of bathroom door: 84cms

Grab rails installed

Bath or shower or combined: bath

Taps or levers: levers

Beds: all king size but rollaways can be installed to make the room double occupancy



Type 2 room

Number of rooms in total: 481 rooms of which 10 are accessible.

Change of linen: done as necessary but every 2 or 3 days likely.

Safes: in each room

TV: large flat screen in each room

Bar fridge: none but can be installed at a small cost

Air-conditioning: available in all rooms

Internet facilities: available in all rooms at a cost of US\$9,95 per day but free in the lobby

Electrical plugs: US 3 prong style

Social areas: on the ground floor

Shop: a shopping centre is in close proximity

Bank: ATM is in the reception

Elevators: 4 lifts accommodating 2-3 wheelchairs

Maximum number of players	Between 140 and 150 players are expected and can be accommodated.
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Meals

Venue: catering can be provided at the competition venue and will be investigated. Also available will probably 2 concessions where basic items can be purchased.

Hilton Hotel:

Water, beverages: will be provided with meals.

Variety: a buffet will be available and decided closer to the event including vegetarian, Kosher and Halaal.

Assistance to carry trays: hotel staff will be briefed.

Meal times: will be finalised.

Room: a meeting room will be used seating 100 to 125



Possible dining room in the Hilton

Hyatt Regency Milwaukee:

Water, beverages: will be provided with meals.

Variety: a buffet will be available and decided closer to the event including vegetarian, Kosher and Halaal

Assistance to carry trays: can be provided.

Meal times: generally 06h30-11h00 (or 12h00 on weekends) for breakfast; 11h00-14h00 for lunch; 17h00-22h00 for dinner.



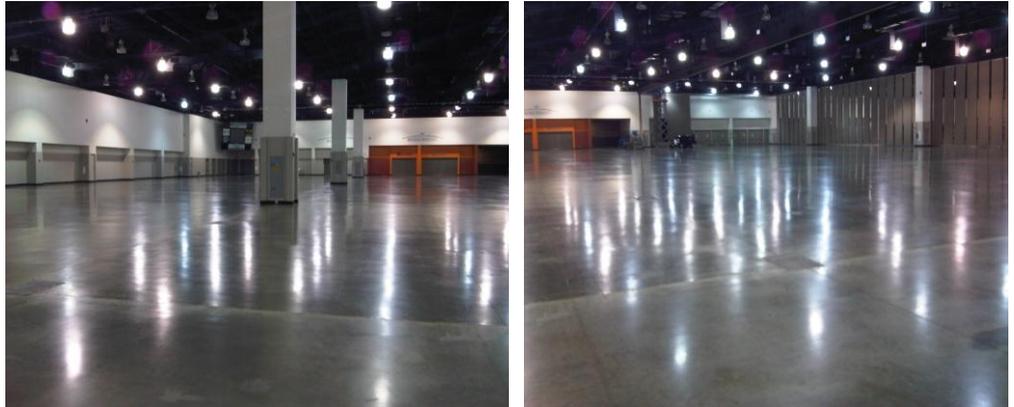
Dining area in the Hyatt

Travel time and distance hotel to sport venue

From the Hilton, about 8 minutes walk and 15 from the Hyatt. As a result, the programme can start at 09h00.

Sport Venue

The Frontier Airlines Centre is a large convention and exhibition centre.
Size: 165.8m x 102.1m



One part of the competition hall – it continues past the dividers in the right hand picture

Total number of tables proposed for competition: estimated at 100 for both the PTT and USA national championships

Airconditioning: exists but can be turned off without any temperature problems arising

PA: system exists

Lighting: needs to be addressed

Floor: concrete

Seating: will be installed

Scoreboard: installed but for advertising only

Referee table: will be installed

Accessibility: at least 2 accessible toilets on the periphery of the competition hall

Changing rooms: will be the hotel rooms

Gluing area: will be finalised but could be close to the loading docks where ventilation is possible

Classification area: available in the mezzanine level in a meeting room



Possible classification area

Rule 51 area: will be available for ball selection

Result board: can be in the general area



Access to the competition area which is on the right – results could be displayed here

Wheelchair storage: an area can be provided in a lockable area

Meeting room: for technical meeting, draw is available in the mezzanine level

Offices: one is available next to the competition hall as well as on the mezzanine level

Rest areas: there is plenty of space outside the competition hall

Internet access: in the TD office and competition hall can be provided via wi-fi

Lifts: from the walkway from the Hilton, a lift (4 wheelchairs) will take people to the mezzanine level. From there, 2 lifts (2-3 wheelchairs) can take people to the competition hall or escalators can be used. Access from the Hyatt is onto the mezzanine level.

Doping control	Not necessary but the NADO may select this event for doping control.
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Equipment	Equipment to be used
Floor	Concrete with terraflex
Tables	Butterfly and will include wheelchair accessible tables
Balls	Nittaku
Lighting	Currently 590 Lux but this will be addressed with the venue operators
Classification	<i>Medical beds:</i> 2 will be available <i>Screens:</i> will be available <i>Desks and chairs:</i> will be available including in the reception area <i>Table tennis table:</i> will be available
Physio	<i>Physio beds:</i> 2 beds will be available for teams to use with their own physiotherapists or massage therapists.

Administration	<i>Forms to be used for entries:</i> can be provided by ITTF and adapted <i>Production of results (photocopier):</i> will available in the competition venue <i>Pigeon holes:</i> will be in the reception area of the competition venue
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Medical First aid	<i>Medical/emergency services:</i> are available <i>Doctor at the venue:</i> a doctor will be on call at the sport hall
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	<i>Hospital:</i> is 4 minutes from the competition venue
Classification	<i>Room:</i> is available in the competition venue <i>Equipment:</i> will be provided as necessary
Technical officials	<p><i>Technical officials from host:</i> Referee team members: nominations will be made in consultation with the USATT with the team to be appointed by the ITTF Umpires: will be available in consultation with the USATT with international umpires being invited Racket testers: not necessary Computer operators: will be appointed by the organisers</p> <p><i>Technical officials from ITTF:</i> Technical delegate: appointed by the ITTF Classifiers: 2 (medical and technical) will be appointed by the ITTF</p>
Volunteers	<p><i>Ball boys and girls:</i> will be available at least for the wheelchair courts and for the standing players who need <i>Results:</i> volunteers will be available for this function <i>Other:</i> may be needed to help wheelchair players to get from the hotel to the competition venue and back</p>
Repair services	Wheelchair/prosthetic repair will be available on call.
Ceremonies	<p>Opening and Closing: no ceremonies are planned Medal ceremonies: to be held in the competition venue Medal design: to be approved by the ITTF Podium: will be wheelchair accessible</p>
Visas	Many countries will require a visa at their own cost but the organisers will provide the letter of invitation
Spectators	No admission fee will be charged
Media	<p>Media arrangements will be made as part of the integrated approach to the national championships and the international PTT event Website: will be developed for the event Design of logos: will be designed as necessary</p>
Stay	

Training camp	28 – 29 June 2011
Arrival day	29 June 2011 for those needing classification; 30 June 2011 for those already classified
Practice days	28 and 29 June 2011
Classification seminar	29 June 2011 if a seminar is held
Classification	30 June 2011
Technical briefing	30 June 2011
Opening Ceremony	30 June 2011
Competition days	1 to 3 July 2011
Closing Ceremony	3 July 2011
Departure day	4 July 2011

Costs	US\$1 135,00 for a single room for the nights 30 June to 3 July 2011 inclusive. US\$875,00 per person for a double room for the nights 30 June to 3 July 2011 inclusive. US\$115,00 for an additional night per person in a double room and US\$180,00 in a single room.
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Experience in organising events	Recently a national event with 500 wheelchairs was held. The PTT US Open was hosted annually for a number of years until 2007.
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Organizing Committee	Structure of the organizing committee: makes use of 6 local table tennis specialists with support from USATT, the hotels and convention centre staff
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Budget	To be finalised by the organisers.
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Support	Sponsors: for the event are being sourced.
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Entertainment	Tours are proposed for teams to sign up as relevant.
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Recommendations	<ol style="list-style-type: none"> 1. The lux in the hall to be addressed 2. Any team should, if possible, plan to go to Chicago as the first port of entry in the north east 3. The organising committee should ensure volunteers are available to assist in directions to and from the hotels and competition hall as well as to assist wheelchair players 4. The tournament be approved
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