

# INTERNATIONAL TABLE TENNIS FEDERATION

## PARA TABLE TENNIS DIVISION



### SITE INSPECTION

<b>Name of Tournament</b>	2010 China Para TT Open Factor 20 2011 China Para TT Open Factor 40 2013 Asia and Oceania Championships
<hr/> <b>Ranking Factor requested</b>	Factor 20 (2010) Factor 40 (2011) Factor 50 (2013)
<hr/> <b>Name of the National Federation</b>	Chinese Disabled People's Federation (NPC) Chinese Table Tennis Association (CTTA)
<hr/> <b>Name of the Chairperson of the Organizing Committee</b>	Jia Yong, Executive President, NPC
<hr/> <b>Dates of Play</b>	3 to 8 December 2010 (Factor 20) 21 to 26 May 2011 (Factor 40) 16 to 23 October 2013 (Factor 50)
<hr/> <b>Name of Site Inspection Delegate</b>	Alison Burchell: ITTF
<hr/> <b>Report submitted to ITTF</b>	29 April 2010
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<b>Situation</b>	<p><i>History:</i> in relation to sport, the dominance of China has been building since 2000 in Paralympic sport and the nation hosted very successful Olympic and Paralympic Games in 2008. Currently, the CDPF is responsible for sport for persons with a disability, including Deaflympics and Special Olympics, while the CTTA is responsible for table tennis.</p> <p>The China Administration of Sports for the Persons with Disabilities, located in the Shunyi District of Beijing, was opened in 2007 after construction was funded by the Government. It includes accommodation, a research building, a multi-sports training gym, a swimming pool, a goalball hall, an athletic and strength training gym, an athletics stadium, a velodrome, 2 football fields (one natural and one artificial) and 2 archery ranges. It was used prior to the Paralympic Games for the Chinese team's last training camp. It is about 30 minutes from the centre of Beijing.</p> <p><i>Weather:</i> for May, it is late spring and for October and December, winter in the context of the northern hemisphere.</p>
<b>Airport</b>	<p>Beijing Capital International Airport which is accessible.</p> <p>Distances from some gates to passport control and then to the baggage collection points are long (a train helps).</p> <p>Team attachés will be available to assist at the airport.</p> <p>Should any team arrive from a domestic city, the arrival terminal is separate from the international terminal.</p>
<b>Transport</b>	<p><b>Airport – hotel</b></p> <p><i>Schedule:</i> will depend on the arrival of flights.</p> <p><i>Number of vehicles:</i> a 55 seater (not accessible), a 43 seater (not accessible) are available for non-disabled persons.</p> <p><i>Accessibility:</i> 4 mini-buses are wheelchair accessible accommodating 20 wheelchairs (2 x 4 wheelchairs, 2 x 6 wheelchairs).</p> <p><i>Time:</i> a car can cover the distance within 25 minutes. A bus is more likely to take about 40 minutes.</p> <p><b>Hotel - venue</b></p> <p><i>Teams and officials:</i> as the hotel is part of the training centre complex, it takes about 4 minutes for a leisurely walk from the hotel to the competition venue. Therefore no transport is necessary.</p> <p><b>Other:</b> can be arranged but at the cost of the team.</p>



The lift stowed in the 4+ accessible vehicle



The lift in the 4+ accessible vehicle



The 2 6+ accessible and 43 seater vehicles

## Accommodation

### Teams:

Number of rooms: 262 rooms with en suite bathrooms on 6 floors

Accessibility: all rooms are accessible



Twin bed room

### Officials:

Number of rooms: as above

Accessibility: as above

Total: the hotel can accommodate 500 persons.

Each room has a television although channels are mainly restricted to Chinese language stations. Each room also has a safe and airconditioning. The entry corridor is about 155cms and the entrance to the bathroom is between 79 and 89 cms depending on the room.



Bathroom

The hotel is a model for wheelchair access including emergency escape ramps. There are 6 elevators which can accommodate on average 3 wheelchairs each.

The hotel also has a laundry facility with about 8 machines in the basement for the use of teams as long as they bring their own washing powder.

Linen will be changed as necessary but probably every 2 or 3 days.

The hotel also has a small shop and 2 automated teller machines in the lobby taking most international cards.



The shop

A small area in the lobby can also be made available as an internet café at no cost to the user.



The lobby area with cash machines top left, and before them, the area for internet café



Electrical plug

**Number of players allowed**

300 - 350

**Meals**

*Venue:* no meals will be served here.

*Hotel:* all meals will be served in the dining room which can accommodate 350 people from 2 buffet stations. If necessary, another venue in the hotel can be used to increase the number to about 450.

*Packed meals:* none will be served.

*Variety:* both Chinese and Western food will be available with water and juice.

*Water:* for competition can be served either in the hotel or venue.

*Times of meals:* 07h00 to 08h30; 12h00 to 14h00; 18h30 to 20h00 in principle



Dining area

**Distance to sport venue**

500m



From the venue to the hotel

**Sport Venue**

Size: the whole sports complex is made up of 6 halls and 14 700m<sup>2</sup>



Table tennis hall: 64m x 42m x 12m





The table tennis hall (and photo above)

Rugby hall: 50m x 40m x 12m



Judo hall

Judo hall: 24m x 37m x 8m

Basketball hall: 50m x 40m x 12m



Basketball hall

Powerlifting hall: 42m x 26m x 7m



The powerlifting hall

Fencing hall (currently used for storage): 32m x 36m x 8m

*Accessibility:* the full sports complex is accessible.

*Competition area:* recommend the table tennis hall (provided natural light is excluded) or the powerlifting hall (less natural light).

*Training area including ball selection:* recommend the basketball or rugby hall noting that both have natural light.

*Changing rooms:* due to the number of indoor halls, there are several facilities available, all accessible.

*Racket testing:* a room is available for this.

*Classification area:* there is space available either in a sealed off corridor or in a sport hall.



Possible classification area

*Wheelchair storage:* is available near each sports hall.

*Meeting rooms:* in another building will accommodate the team managers' meeting, regional meeting and classification seminar (Fa20 and 50).

*Offices:* are available for the TD and referee in various parts of the complex.



Possible TD office

*Rest areas:* there is a room which could be used for the umpires. Players could either rest in the many large spaces or return to their rooms.



Possible umpire rest area

*Lighting:* in the table tennis hall, there are 4 skylights and windows along 2 sides of the hall which need to be covered. Once this is done, a check needs to be done to ensure adequate lighting is in place (600 lux for Fa20 and 40, 1000 lux for Fa50).

*Media:* space for the media can be provided.

*Internet access:* in the TD office and competition venue can be provided.

**Doping control**

Facilities are available for the Factor 50 event including accessible toilets and showers.

<b>Equipment</b>	
Ground	Wooden floors in most sports halls; rubber covering on the wooden floor in the powerlifting hall
Tables	To be decided but up to 40 tables from the ITTF Pro Tour Grand Final in 2007 are already available with up to 10 wheelchair accessible. Depending on the state of the table tops, they can be used. Enough surrounds exist. Double Fish and deep blue. 
Balls	To be decided.
Public address	This is available in all sports halls.
Classification	Benches will be provided with up to 2 table tennis tables (Fa50) and screens, table and chairs in a reception area.
Physiotherapy	Benches will be provided for use of teams.

<b>Administration</b>	Forms to be used for entries will be the regular PTT forms with adaptations. Production of results (photocopier) will be done in the TD's office.
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<b>Medical First aid</b>	<i>Physio support:</i> the availability of onsite physios will be investigated (to be confirmed). <i>Medical/emergency services:</i> an ambulance and medical personnel will be available. <i>Hospital:</i> is no more than 10 minutes from the training centre.
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<b>Technical officials</b>	<i>Technical officials from China:</i> Referees: 1 deputy referee Umpires: as per the regulations noting that it is likely that the majority in the end will be from China. Racket testing: 1 for Fa50. Computer operators: 2. Classifiers: at least 1 from China.  <i>Technical officials from ITTF:</i> all appointments will be made in consultation with the Organisers. TD: 1 with a deputy if the entry is more than 200 players. Referee team: 1 referee and a second deputy if the entry is more than 200 players. Classifiers: 2 for Fa20 and 5 for Fa50 including Chinese classifiers. Racket testing: 2 including Chinese racket tester.
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<b>Volunteers</b>	Ball boys and girls: 2 per wheelchair table will be available. Results: the necessary number will be available. Other operational areas: to be decided by the Organisers but there will be 1 attaché per team who speaks at least English.
<b>Repair services</b>	Relevant companies will be contacted to be on call.
<b>Ceremonies</b>	Opening: short ceremonies will be held using artists with a disability. Medal: the ceremonies will be held as required.
<b>Visas</b>	Visas will be necessary for a number of countries and applications, with a letter of invitation including passport numbers, should be submitted to the nearest Chinese consulate.
<b>Spectators</b>	Seating is better in the table tennis hall and limited in the powerlifting hall. Embassies will be contacted to encourage national support.
<b>Media</b>	<i>Public relations:</i> <i>Electronic media:</i> good relations exist with various organisations which will be approached to cover the events: <i>TV:</i> CCTV and BTV <i>Radio:</i> Beijing Sports Radio <i>Website:</i> Sohu Sports <i>Print media:</i> newspapers: Xinhua News Agency, China Sports Daily; magazine: China Disability  <i>Design of logos:</i> the Organisers will develop a logo as necessary.
<b>Costs</b>	Factor 20: €80,00 per person per day Factor 40: €90,00 per person per day Factor 50: €100,00 per person per day
<b>Duration</b>	Early arrivals can be accommodated at the per person per day entry fee rate.
Arrival days	2 December 2010 (Factor 20) 4 days of competition
Classification seminar	2 December 2010
Practice, classification	3 December 2010
Opening Ceremony	4 December 2010
Competition days	4 to 7 December 2010
Closing Ceremony	7 December 2010
Departure day	8 December 2010

Arrival days	21 May 2011 (Factor 40) 4 days of competition
Practice days	21 May 2011
Opening Ceremony	21 or 22 May 2011
Competition days	22 to 25 May 2011
Closing Ceremony	25 May 2011
Departure day	26 May 2011
Arrival days	16 October 2013 (Factor 50) 5 days of competition
Classification seminar	16 October 2013
Practice, classification	16 and 17 October 2013
Opening Ceremony	17 or 18 October 2013
Competition days	18 to 22 October 2013
General Assembly	To be decided
Closing Ceremony	22 October 2013
Departure day	23 October 2013

<b>Experience in organisation</b>	Mainly in national championships in different sports. The experience learned in the Fa20 event will be applied to the other events leading up to the Fa50.
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<b>Organizing Committee</b>	Structure of the organizing committee: will include: CASPD representative CDPF representative NPC China representative CTTA representative
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<b>Budget</b>	<i>Funding:</i> sourced from entry fees and a small contribution from the CDPF. In relation to the Fa50, the ITTF Beijing office may be able to support fundraising initiatives. <i>Budget including:</i> <i>Sanction:</i> incorporated into the budget (€300 for Fa20 and €500 for Fa40). <i>Capitation fees:</i> included in the budget. <i>Daily allowance:</i> included in the budget. <i>Insurance:</i> to be discussed with insurance companies.
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<b>Support</b>	NPC China, CDPF, CTTA
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<b>Entertainment</b>	Can include sight-seeing if time is available.
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<b>Officials involved</b>	LI Xi: Vice Secretary of NPC China, Deputy Director of CASPD. YANG Jinkui: Vice Director of CASPD. LI Dongting: Assistant General Director of CASPD. HE Yongju: Manager of Table Tennis Hall, CASPD. CHENG Xuyang: Manager of Table Tennis Hall. WANG Lei: Project Officer of TT Hall. JIANG Yi (Michael): Project Officer of TT Hall. ZHANG Liyuan (Meg): Project Officer of Sports Exchange and Communication Department, CASPD.
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<b>Recommendations</b>	<ol style="list-style-type: none"><li>1. That the Organisers be allocated a Fa20 event for 2010 provided that equipment and lighting issues are confirmed (recommendation 5 and 6).</li><li>2. That the Organisers be allocated a Fa40 event for 2011.</li><li>3. That ITTF PTT consider the bid by the Organisers for the regional championships in 2013.</li><li>4. That players from outside Asia be actively encouraged to compete in the Fa20 and Fa40 events to assess comparative strengths.</li><li>5. That the Organisers ensure that natural light and consequently the lux in the table tennis hall be 600, should this venue be used; if not that the lux in the powerlifting hall be assessed and similarly, the smaller amount of natural light be excluded.</li><li>6. That the Organisers ensure that the equipment is up to standard (ITTF approved) for these events failing which, CTTA be approached to assist or equipment purchased.</li><li>7. That the ITTF Beijing office and CTTA be approached to assist with possible sponsorship for these events.</li></ol>
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