

INTERNATIONAL TABLE TENNIS FEDERATION

PARA TABLE TENNIS DIVISION



SITE INSPECTION

Name of Tournament: 2011 PARAPAN AMERICAN GAMES

Ranking Factor requested: 50

Name of the National Association: COPAG

Sub-Director Parapan COPAG: Jorge Bermejo del Villar

Dates of Play: 13-18 November 2011

Name of Site Inspection Delegate: Nico Verspeelt

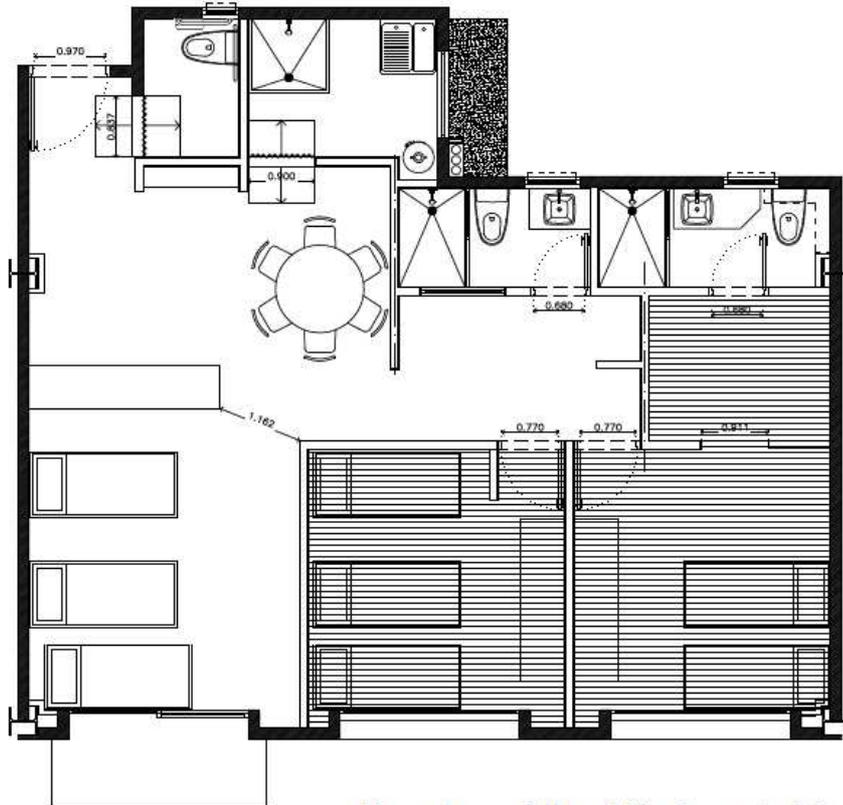
Report submitted to ITTF and COPAG: 11 April 2011

<p>Situation</p>	<p>City information : Guadalajara is Mexico's second largest city located in west central Mexico. It has a dry climate most of the year and is situated at over 5000 feet altitude in the Mexican highlands. There are very little direct effects from hurricanes in the eastern Pacific, except for occasional clouds and rain.</p> <p>Guadalajara Rainfall: Guadalajara has a very short wet season which coincides with summer. The rest of the year is very dry with less than one inch of rain per month on average. Several of the months receive less than ¼ of an inch of rainfall. The short but intense wet season begins in June and continues through September or into early October. Rainfall is caused by summer heating over the mountains which builds thunderstorms. Rainfall amounts of 6 to 10 inches occur during this time with July being the wettest month.</p> <p>Guadalajara Temperatures Guadalajara's temperatures are mild most of the year. The spring is the hottest time of year when there is abundant sunshine. Daily highs reach near 90 degrees F. Because of an increase in clouds with thundershowers, summertime temperatures are somewhat cooler - in the low 80's F on average. Low temperatures are the highest during the summer with an increase in humidity. Readings are usually in the low to mid 70's F. Winter is much different where overnight lows are in the low to mid 40's F. Record lows are in the 20's and 30's in the winter.</p>
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<p>Airport</p>	<p>Airports : Guadalajara – Miguel Hidalgo Special accreditation zone will be organized at the airport</p> <p>Accessibility – special transport is planed to the accreditation zone, baggage identification</p> <p>Distances – 55 minutes bus to the village</p>
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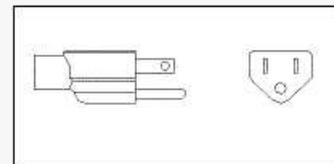
<p>Transport</p>	<p>Airport - village Schedules – adapted to the number of arrivals Number of vehicles – as needed Accessibility – by ramp for the wheelchair users</p> <div data-bbox="550 1400 1340 1993" style="border: 1px solid black; padding: 10px;">  <p>Mechanical ramp easy to manipulate</p> <ul style="list-style-type: none"> •Possibility to adapt from 8 wheelchairs •19 conventional seats </div>
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	<p>Village - Venue</p> <p><i>Teams</i> Schedules – system put in place by transport professionals Number of vehicles – according to the needs Accessibility – by ramp, see above</p> <p><i>Officials</i> <i>From Village</i> Schedules – special buses Number of vehicles – according to the needs Accessibility - by ramp for wheelchair users</p> <p><i>ITTF Officials</i> <i>From Paralympic Family Hotel</i></p> <p><i>Emergency</i> Ambulance – YES – the venue is about 5 minutes from the hospital Accessibility – no problem</p> <p><i>Other</i> Site seeing, costs – TBD – possible on 19 November only as the competition finishes 18 November, the closing ceremony is on 20 November and departure on 21 November.</p>
Accommodation	<p><i>Teams:</i> accommodated in the village in double rooms Number of rooms – according to the needs Accessibility – will be adjusted to wheelchair users’ needs</p> <p><i>Officials :</i> accommodated in the village in double rooms except for the TD, Chief Classifier and Referee who will be accommodated in single rooms. Number of rooms – according to the needs Accessibility – will be adjusted to wheelchair users needs</p>



the size of the Lift door is 90cms

- Width of entrance passage – 970 mm
- Width of bathroom door – 837 mm and 680 mm
- Grab rails, seat in shower – not yet finished
- Step or doors to shower - no
- Bath or shower or combined – shower or bath
- TV – no
- Air conditioning – no
- Internet facilities – yes
- Laundry facilities – yes
- Electrical plugs –



- Shop – International Zone
- Banking or teller machine – International Zone
- Elevators (number and access for wheelchairs) – 2 elevators per building

Maximum number of players

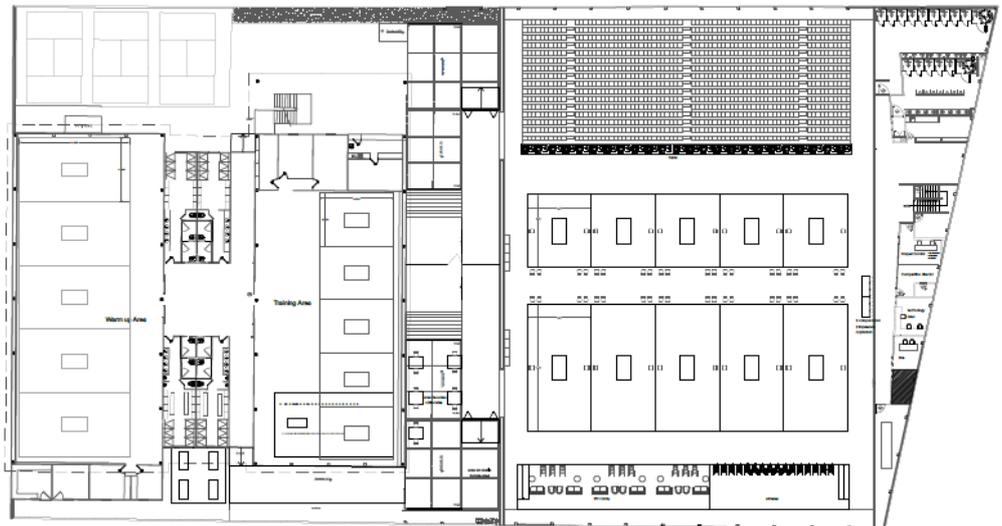
128 – Intellectually Disabled included

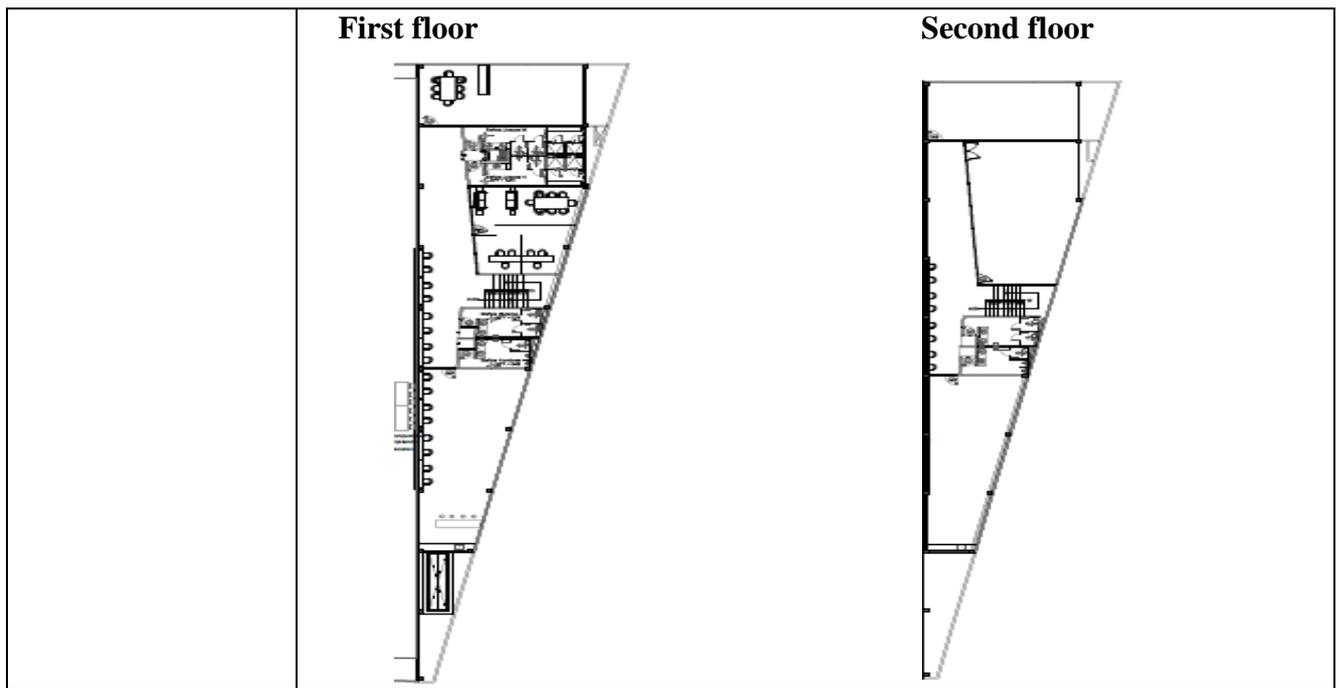
Meals	Restaurant in Village + fast food in International Zone Packed meals – possible in venue on request Water, beverages – available in venue – bottles + fountains Variety – Yes Assistance to carry trays – Yes Meal times – in village 24 hours service
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Travel time and distance Village to sport venue	By bus – 35 minutes Rush hour traffic – no difference in rush hour (?)
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Sport Venue	<p> Accessibility – completely accessible – no stairs Playing area – 5 x (7x14 m) for standing and 5 x (7x8 m) for wheelchair users Training area – 5 practice tables and 5/6 warm up tables Racket testing – near venue on floor level Gluing area – outside as the weather in November should be around 30 ° C Classification – in practice venue and only 1 day Meeting rooms – one big meeting room in the venue on second floor Classification seminar – in village Offices (TD, referees) – one room for TD, Referee and PTT separated in 3 different zones Rest areas – for umpires on first level Change rooms – in practice and warm up area Wheelchair storage – in practice hall Lighting – must be reviewed up to 800/1000 lux Media facilities – press room planned </p>
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Layout – ground floor





Doping control	Office/reception – 10% of the total number of players = 12 tests in and out of competition Tables and chairs – possible Fridge – to be included Ablution facilities men and women – planned
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Rule 51	Under tent – 5 half tables + line up zones
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Equipment	Equipment to be used
Floor	Gerflor – to be confirmed
Tables	10 new accessible tables – TBD
Balls	TBD but must be *** white
Lighting	To review up to 800/1000 lux
Classification	Medical beds – planned – 2 beds Screens off – planned for privacy Desks and chairs – planned with volunteers for paper work Table tennis table – 2 tables can be used in the practice venue
Physio	4 Physio beds will be available in a physiotherapist zone (under tent)

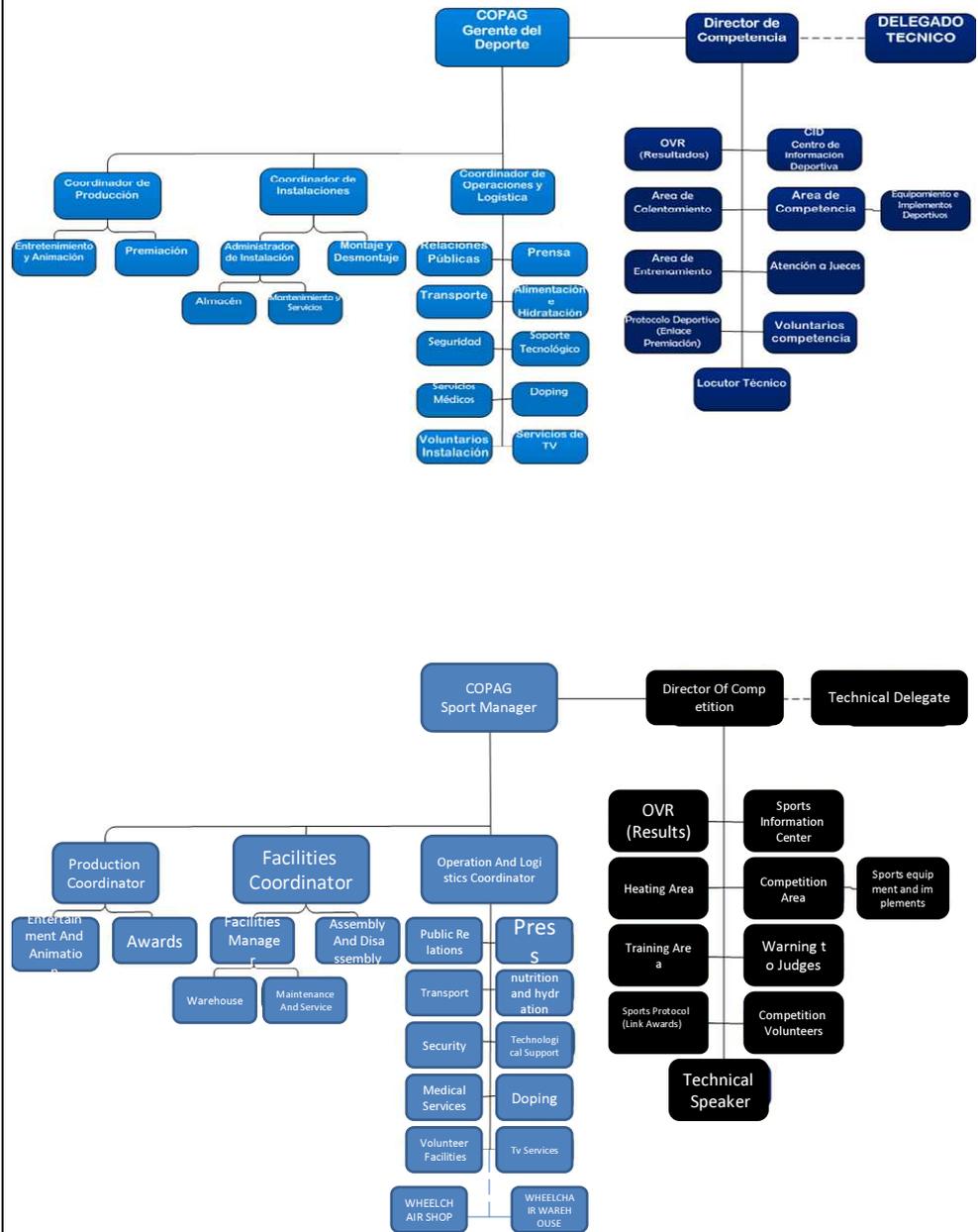
Administration	Forms to be used for entries – second entry related to MSL Production of results (photocopier) – by MSL Pigeon holes – planned in village + sport venue
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Medical First aid	Physio support – only tables will be available – no physios Medical/emergency services – ambulance at the venue all day Doctor at the venue – all day Hospital – 5 minutes by ambulance or by car
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Technical officials	<p>Technical officials from host: competition director + computer operators (6) for results input in programme and live scoring for ITTF website</p> <p>Referees – 1 Referee + 1 Deputy Referee</p> <p>Umpires – 34 Umpires (40 % ITOs + 60% NTOs) – BUT need more ITOs as no IUs in Mexico !? maybe some NUs available ?</p> <p>Racket testing – 2 RC appointed by ITTF</p> <p>Classifiers – 1 Chief Classifier + 3 Classifiers (including ID players)</p> <p>Technical officials from ITTF: 1 TD + Field of Play Manager</p>
Volunteers	<p>Ball boys and girls – a total of 20 by session (morning + evening)</p> <p>Results – by MSL</p> <p>Other operational areas – according to the needs</p> <p>Student journalist – if available</p> <p>Team assistants (language) – speaking English !</p> <p>Transport – available organised by the person responsible for transport</p>
Repair services	Available in the Village + in Basketball venue (10 minutes by feed) if urgent !
Medal ceremonies	<p>Opening – on November 12 at 8:00 p.m.</p> <p>Medal ceremonies – November 15/16 for single events and 18 for team events</p> <p>Medal design – TBD with approval of IPC</p> <p>Podium – G + S + B with flags and anthems for G (Team Leaders ?)</p> <p>Closing – on November 20 evening</p>
Visas	Responsibility of the Nations – COPAG can send an invitation letter if necessary
Spectators	+/- 800 seats will be accommodated
Media	<p>Public relations – COPAG</p> <p>TV – COPAG</p> <p>Radio – COPAG</p> <p>Newspapers, magazines – COPAG</p> <p>Website -</p> <p>Design of logos – Tequila</p> <p>Internet connection – Wi Fi in Village and venue</p>
Stay	
Arrival days	November 7 – 8
Practice days	Practice days and classifications : November 9 – 12
Opening Ceremony	November 12 at 8:00 p.m.
Competition days	November 13 – 18 , by 2 sessions , morning 9:00 – 14:00, evening 16:00 – 20:00 – on November 18 only morning session
Regional Assembly	if possible on November 16 morning or afternoon – according to the competition schedule !
Closing Ceremony	November 20 evening
Departure day	November 21 after breakfast
Costs	50 \$ US per delegation member

Organizing Committee

Structure of the organizing committee



Link to the National Association – will be done for Table Tennis by COPAG

Link to the NPC – will be done for Table Tennis by COPAG

Support

Local municipality
 Provincial/state authorities
 NPC, NOC
 National Association
 National government
 Sponsors

- all will be cover by COPAG

	Lottery Airline Hotel
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Entertainment	Sight seeing only possible on November 19
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Recommendations	<ul style="list-style-type: none">- To send as soon as possible the first entries by number to the TD- To install seats for wheelchair user and grab rails in the showers (Village)
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